



# COMMISSIONERS OF FIRE DISTRICT 5



*COLLINGS LAKES FIRE DEPARTMENT  
TOWNSHIP OF BUENA VISTA, COUNTY OF ATLANTIC  
STATE OF NEW JERSEY  
600 CAINS MILL ROAD  
COLLINGS LAKES, NEW JERSEY 08094*

The regular monthly meeting of the Buena Vista Township Board of Fire Commissioners District 5 was brought to order on Monday, January 18, 2016 at 8:00 PM.

This meeting was duly advertised in accordance with the Public Meetings Act of the State of New Jersey. Notice of same was published in the Press of Atlantic City. Notice of same was further posted on the official bulletin board of the Township of Buena Vista and was placed on file in the Township Clerk's Office.

Roll call was as follows:

Commissioner/Secretary Mr. Randy Knapp-Present  
Commissioner/Treasure Mr. William Collins-Present  
Commissioner/Chairman Mr. Ed Metzler-Present  
Commissioner Mr. John Moriarity-Present  
Commissioner Mr. Dave Woodward-Present

## **Minutes:**

Secretary, Mr. Randy Knapp, read the minutes from the December monthly meeting. A motion to accept the minutes was made by Commissioner Dave Woodward and second by Commissioner Ed Metzler with all present voting in favor.

## **Treasurer's Report:**

- See the reconciled bank statements for account balances.
- A motion to accept the Treasurer's Report was made by Commissioner Randy Knapp and second by Commissioner Dave Woodward with all present voting in favor.



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## **Chief's Report:**

- There were 1 calls to date
- Santa events and related celebrations went well
- Chief was in receipt of paperwork related to the crash of 12-32 and needs to complete, sign and return.

## **Old Business:**

- Website transparency is coming along but still needs to be completed.
- Gerald Sutts was served a summons from the 2013 MVC involving 12-32 and another vehicle. A copy was faxed to Rich Braslow Esq for review.
- The Commissioners/CLFD/BVT were served a summons from the 2013 MVC involving 12-32 and another vehicle. Copies were made and a complete copy of each of the summons for Gerald Sutts and the Commissioners were mailed certified to Rich Braslow Esq, and John D'Agostino Insurance Agency.
- On July 21, 2015 Engine 12-32 was involved in a MVC as the Engine was parked and refilling with water from a hydrant. Injuries were reported.
- Office assistant is needed
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## **New Business:**

- No new business



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## **Bills:**

- Purchase orders were passed around and initialed.
- A motion was made to pay all bills by Commissioner Randy Knapp and second by Commissioner John Moriarity with all present voting in favor.
- Checks were signed by Commissioner Bill Collins, Commissioner Ed Metzler, and Commissioner Dave Woodward.

## **Public:**

- Nothing from the public.

## **Adjourn:**

- There being no furthermore business, a motion was made to adjourn the meeting by Commissioner John Moriority and second by Commissioner Randy Knapp, with all voting in favor at 9:15 PM.

Secretary of the Board  
Randall J. Knapp